

DAWN WEDNESDAY JUNE 18, 2025



## UNIVERSITY OF KARACHI

University Road, Karachi-75270

Direct: (021) 9926-1370 PABX: (021) 9926 1300-06 (Ext:2461)

Ref: ENG/OFFICE-2025

Dated: 17 June, 2025

### TENDER NOTICE

**Services Required for Design of Electrical Infrastructure for Individual K-Electric Meter by Prequalified K-Electric Consultant for Residential Area of University of Karachi**

Bids are invited on prescribe document on **Single Stage One Envelop Procedure for Services for Design of Electrical Infrastructure** from the firm of repute registered with the Sales Tax, SRB and NTN Authorities. Further detail of items, quantities and terms & conditions are contained in the bidding document. The bidder/supplier should be registered on the e-Pak Acquisition & Disposal System (EPADS) in order to participate in the subject tender for **Services for Design of Electrical Infrastructure**. Interested bidder can register themselves electronically on EPADS through <http://sindh.eprocure.gov.pk/#/auth/login>

Bidding documents containing detailed terms and conditions, method of Consultancy, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc. can be downloaded by the Official websites [www.uok.edu.pk](http://www.uok.edu.pk) or accessed through the <http://portalsindh.eprocure.gov.pk/#/>

1. **Services for Design of Electrical Infrastructure For Individual Meter For Residential Area of University of Karachi**

#### TERMS & CONDITIONS:

Each bid should be accompanied by bid security equal to 2% of the total contract value in the shape of pay order in favour of University of Karachi to be deposited in the Purchase Office before opening of Bids.

The tender fee of Rs. 5,000/- (non-refundable) must be deposited in United Bank Limited Account No. **1146-01004234** entitled "University of Karachi". The original deposit slip /online deposit receipt must submit along with the bid.

The bids without bid security shall not be entertained. Bids prepared in accordance with the instruction in the bidding documents, must be submitted electronically through EPADS on / or before 04-07-2025 at 11:30 a.m. Late submission of bids will not be accepted. Bids will be opened in Engineering Office, University of Karachi on the same day i.e. 12:00 noon.

Rates must be inclusive of GST and other Taxes/duties (if any) as levied from time to time by the Sindh Government. In case the day of bid opening falls on a public/local holiday, next working day shall be considered as the deadline for the same.

The University of Karachi reserves the right to reject any or all the bids or proposals at any time in accordance with SPPRA Rules 2010.

**UNIVERSITY ENGINEER  
UNIVERSITY OF KARACHI**

روزنامہ جنگ کراچی بدھ 18 جون 2025ء



**UNIVERSITY OF KARACHI**

University Road, Karachi-75270

Direct: (021) 9926-1370 PABX; (021) 9926 1300-06 (Ext:2461)

Ref: ENG/OFFICE-2025

Dated: 17 June, 2025

## TENDER NOTICE

**Services Required for Design of Electrical Infrastructure for Individual K-Electric Meter by Prequalified K-Electric Consultant for Residential Area of University of Karachi**

مکلی کے انفراسٹرکچر کے ڈیزائن کی خدمات کے لیے مکمل آئیٹن دن ایٹو بلپ طریقہ کار کے تحت موثر اور سیکورس، ایس آر بی اور این ٹی این اتھارٹیز سے رجسٹرڈ فرمز سے مقررہ دستاویز پر پوچھ لیاں طلب کی جاتی ہیں۔ اشیاء، مقدار اور شرائط و ضوابط کی مزید تفصیلات پوچھ لیاں دستاویز میں موجود ہیں۔ پوچھ لیاں دہندہ/سپلائر کو ای۔ پاک ایکسچینج اینڈ ڈسپوزل سسٹم (EPADS) پر رجسٹرڈ ہونا ضروری ہے تاکہ وہ مکلی کے انفراسٹرکچر کے ڈیزائن کی خدمات کے متعلقہ ٹینڈر میں شرکت کر سکے۔ خواہشمند پوچھ لیاں دہندگان خود کو درج ذیل ویب سائٹ کے ذریعے EPADS پر الیکٹرانک طور پر رجسٹر کر سکتے ہیں:

(<http://sindh.eprocure.gov.pk/#/auth/login>):

پوچھ لیاں کی دستاویزات، جن میں تفصیلی شرائط و ضوابط، کنسلٹنسی کا طریقہ، پوچھ لیاں کی تصحیح آوری کا طریقہ، پوچھ لیاں کی مدت، پوچھ لیاں کو ملنے کا عمل، جانچ کا معیار، وضاحت، رد، پرمٹس گارنٹی وغیرہ شامل ہیں، جامعہ کراچی کی سرکاری ویب سائٹ (<http://www.uok.edu.pk>) یا (<http://portalsindh.eprocure.gov.pk/#/>) سے ڈاؤن لوڈ کی جاسکتی ہیں۔

1- جامعہ کراچی کے رہائشی علاقے کیلئے انفرادی میٹر کیلئے برقی نظام کے ڈیزائن کی خدمات

شرائط و ضوابط:

ہر پوچھ لیاں کے ساتھ معاہدے کی کاپی کے 2 کے برابر پوچھ لیاں کیلئے (Pay Order کی شکل میں) University of Karachi کے متن میں ہونی چاہیے، جو پوچھ لیاں کے کھلنے سے پہلے پرجز آفس میں جمع کروانا ضروری ہے۔

ٹینڈر نمبر - 5,000/1-2025 تا قابل واپسی United Bank Limited کے اکاؤنٹ نمبر 1146-01004234 نام University of Karachi میں جمع کروانا لازمی ہے۔ اصل ڈپازٹ سلیپ/آن لائن رسید پوچھ لیاں کے ساتھ جمع کرانا لازمی ہے۔

ایسی پوچھ لیاں جن کے ساتھ پوچھ لیاں کیلئے ہو، انہیں قبول نہیں کیا جائے گا۔ پوچھ لیاں، جیسا کہ پوچھ لیاں دستاویزات میں درج ہدایات کے مطابق تیار کی گئی ہوں، EPADS کے ذریعے 04-07-2025 صبح 11:30 بجے تک الیکٹرانک طور پر جمع کروائی جائیں۔ مقررہ وقت کے بعد جمع ہونے والی پوچھ لیاں قبول نہیں کی جائیں گی۔ پوچھ لیاں اسی دن دوپہر 12:00 بجے 12:00 بجے تک آفس، جامعہ کراچی میں کھولی جائیں گی۔

تمام زخموں میں ہی ایس ٹی اور دیگر ٹیکسٹ/ڈیویژ (آر کوئی ہوں) شامل ہونا لازمی ہے، جیسا کہ دیکھا تو تمام حکومت سندھ کی طرف سے لاگو کیے جاتے ہیں۔ اگر پوچھ لیاں کھلنے کا دن کسی عوامی/مقامی تعطیل پر آجائے تو اگلا دن نکال دے گا۔ اس کی آخری تاریخ سمجھا جائے گا۔

جامعہ کراچی کو یہ اختیار حاصل ہے کہ وہ کسی بھی یا تمام پوچھ لیاں یا تجاویز کو کسی بھی وقت SPPRA رولز 2010 کے مطابق مسترد کر سکتی ہے۔

UNIVERSITY ENGINEER  
UNIVERSITY OF KARACHI

اربع 18 جون 2025 ع

روزانه ڪاوش حيدرآباد



**UNIVERSITY OF KARACHI**

University Road, Karachi-75270

Direct: (021) 9926-1370 PABX: (021) 9926 1300-06 (Ext:2461)

Ref: ENG/OFFICE-2025

Dated: 17 June, 2025

## TENDER NOTICE

**Services Required for Design of Electrical Infrastructure for Individual K-Electric Meter by Prequalified K-Electric Consultant for Residential Area of University of Karachi**

بجلي جي انفراسٽرڪچر جي ڊزائن جي خدمتن لاءِ سنگل اسٽيج ون اينوپلپ طريقيڪار تحت مزوٽر ۽ سيلز ٽيڪس، ايس بي آر ۽ اين ٽي اين ائار ٽيز سان رجسٽرڊ فرمن کان مقرر ڪيل دستاويز تي واک گهرائجن ٿا. شيون، مقدار ۽ شرطن ۽ ضابطن جا وڌيڪ تفصيل واک دستاويزن ۾ موجود آهن. واک ڏيندڙ/سيلار کي اي-پاڪ ايڪيوريشن اينڊ ڊسپوزل مسٽر (EPADS) تي رجسٽرڊ هئڻ ضروري آهي ته جيئن هو بجلي جي انفراسٽرڪچر جي ڊزائن جي خدمتن جي واسطيدار ٿيندڙ ۾ شرڪت ڪري سگهي. خواهشمند واک ڏيندڙ پاڻ کي هيٺ ڏنل ويب سائٽ ذريعي EPADS تي اليڪٽرانڪ طور تي رجسٽرڊ ڪري سگهن ٿا: (<http://sindh.eprocure.gov.pk/#/auth/login>)

واڪ جا دستاويز، جن ۾ تفصيلي شرط ۽ ضابطا، ڪنسلٽنسي جو طريقو، واکن جي جمع ڪرائڻ جو طريقو، واک سيڪيورٽي، واک جو مدو، واک کولڻ جو عمل، جانچ جو معيار، وضاحت/رد، پرفارمنس گارنٽي وغيره شامل آهن. جامع ڪراچي جي سرڪاري ويب سائٽ (<http://www.uok.edu.pk>) يا (<http://portalsindh.eprocure.gov.pk/#/>) تان ڊائون لوڊ ڪري سگهجن ٿا.

1. جامع ڪراچي جي رهائشي علائقي لاءِ انفرادي ميٽر لاءِ برقي نظام جي ڊزائن جون خدمتون شرط ۽ ضابطا:

هر واک سان گڏ معاهدي جي ڪل ماليت جي 2% جي برابر واک سيڪيورٽي (Pay Order جي صورت ۾) University of Karachi جي حق ۾ هئڻ گهرجي، جيڪي واکن جي کلڻ کان پهرين پرچيز آفيس ۾ جمع ڪرائڻ ضروري آهي.

ٽينڊر في 5000 روپيا ناقابل واپسي United Bank Limited جي اڪائونٽ نمبر. 1146-01004234 نالي University of Karachi ۾ جمع ڪرائڻ لازمي آهي. اصل ڀيڙت سِلپ/آن لائن رسيد واک سان گڏ جمع ڪرائڻ لازمي آهي.

اهڙا واک جن سان گڏ واک سيڪيورٽي نه هجي، انهن کي قبول نه ڪيو ويندو. واک، جيئن ته واک دستاويزن ۾ ڏنل هدايتن مطابق تيار ڪيا ويا هجن، EPADS جي ذريعي 04-07-2025 صبح 11:30 وڳي تائين اليڪٽرانڪ طور تي جمع ڪرايا وڃن. مقرر ڪيل وقت کانپوءِ جمع ٿيندڙ واک قبول نه ڪيا ويندا. واک ساڳئي ڏينهن منجهند 12:00 وڳي انجنيئرنگ آفيس، جامع ڪراچي ۾ کوليا ويندا.

سمورن اکهن ۾ جي ايس ٽي ۽ پيا ٽيڪسز/ڊيوٽيز (جيڪڏهن ڪابه هجي) شامل هئڻ لازمي آهي، جيئن ته وقت بوقت حڪومت سنڌ طرفان لاڳو ڪيا وڃن ٿا. جيڪڏهن واک کلڻ جي ڏينهن کنهين عوامي/مقامي موڪل ٿي وڃي ته ورنڊڙ ورڪنگ ڏي ان جي آخري تاريخ سمجهيو ويندو.

جامع ڪراچي کي اهو اختيار حاصل آهي ته هو ڪنهن به ٻي سمورن واکن يا تجويزن کي ڪنهن به وقت SPPRA رولز 2010 مطابق رد ڪري سگهي ٿي.

UNIVERSITY ENGINEER  
UNIVERSITY OF KARACHI



PHONE 99261300-6  
EXT. 2461  
TEL 99261370

# UNIVERSITY OF KARACHI

Ref: Eng/Office-2025

Dated: 17 June, 2025

## TENDER NOTICE

### **SERVICES REQUIRED FOR DESIGN OF ELECTRICAL INFRASTRUCTURE FOR INDIVIDUAL K-ELECTRIC METER BY PREQUALIFIED K-ELECTRIC CONSULTANT FOR RESIDENTIAL AREA OF UNIVERSITY OF KARACHI**

Bids are invited on prescribe document on **Single Stage One Envelop Procedure for Services for Design of Electrical Infrastructure** from the firm of repute registered with the Sales Tax, SRB and NTN Authorities. Further detail of items, quantities and terms & conditions are contained in the bidding document. The bidder/supplier should be registered on the e-Pak Acquisition & Disposal System (EPADS) in order to participate in the subject tender for **Services for Design of Electrical Infrastructure**. Interested bidder can register themselves electronically on EPADS through <http://sindh.eprocure.gov.pk/#/auth/login>

Bidding documents containing detailed terms and conditions, method of Consultancy, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc. can be downloaded by the Official websites [www.uok.edu.pk](http://www.uok.edu.pk) or accessed through the <http://portalsindh.eprocure.gov.pk/#/>

#### **1. Services for Design of Electrical Infrastructure for Individual Meter for Residential Area of University of Karachi**

### TERMS & CONDITIONS

Each bid should be accompanied by bid security equal to 2% of the total contract value in the shape of pay order in favour of University of Karachi to be deposited in the Purchase Office before opening of Bids.

The tender fee of Rs. 5,000/- (non-refundable) must be deposited in United Bank Limited Account No. **1146-01004234** entitled "University of Karachi". The original deposit slip /online deposit receipt must submit along with the bid.

The bids without bid security shall not be entertained. Bids prepared in accordance with the instruction in the bidding documents, must be submitted electronically through EPADS on / or before 04-07-2025 at 11:30 a.m. Late submission of bids will not be accepted. Bids will be opened in Engineering Office, University of Karachi on the same day i.e. 12:00 noon.

Rates must be inclusive of GST and other Taxes/duties (if any) as levied from time to time by the Sindh Government. In case the day of bid opening falls on a public/local holiday, next working day shall be considered as the deadline for the same.

The University of Karachi reserves the right to reject any or all the bids or proposals at any time in accordance with SPPRA Rules 2010.

  
UNIVERSITY ENGINEER  
UNIVERSITY OF KARACHI

# University of Karachi



**SERVICES REQUIRED FOR DESIGN OF ELECTRICAL  
INFRASTRUCTURE FOR INDIVIDUAL K-ELECTRIC METER  
BY PREQUALIFIED K-ELECTRIC CONSULTANT FOR  
RESIDENTIAL AREA OF UNIVERSITY OF KARACHI**

**Submission Date: 04<sup>th</sup> July, 2025**

## **TERMS OF REFERENCE (TOR)**

Replacement of existing (HT/LT) semi underground and overhead system with new infrastructure under the rules and regulations of NEPRA & K-Electric standards describe for housing colonies for individual customers

### **1. PROJECT BACKGROUND**

The existing colony (400 plus residential units) is spread over about 200 Acre with a demand of about 2000 KW and feeders are emanating from six respective substations through mostly overhead system but partially the feeders are underground from the substation up to feeder pillars and onwards overhead service connection provided to individual town houses of the colony. This existing network is required to be replaced with new infrastructure as per NEPRA & K-Electric standards defined for housing colony etc.

### **2. SCOPE OF WORK**

The consultant will cover the following scope as stipulated hereunder:

#### **2.1 INITIAL SURVEY**

Initially an extensive survey is required of existing network to replace with new overhead network for HT/LT distribution as per K-Electric standards including installation of individual meter at each residential unit. However, existing routing shall be adopted for the efficient system.

#### **2.2 DESIGN BOOK PREPARATION**

The design book will encompasses the following scope as detailed hereunder:

- **Load Assessment** – Electrical load calculations as per NEPRA CSM, will account for the total residential area, street lights and other essential electrical loads, applying necessary correction factors.
- **Electrical Drawings:**
  - HT Connectivity with nearby feeder.
  - Substation/switch room layouts and sections with equipment placement.
  - HT/LT distribution network from the substation to consumer/service point as per K-Electric standards.
  - Development of a precise and well-structured Single Line Diagram (SLD) as per K-Electric standards.
  - All drawings will be furnished in AUTOCAD/VISIO/PDF format as required by K-Electric.



## INSTRUCTIONS TO CONSULTANTS

### 1. INTRODUCTION

- 1.1 Pre-Qualified Consultants of K-Electric are hereby invited to submit financial proposal for consulting services required for the Design of Electrical Infrastructure for Residential Area (400 plus residential units) of University of Karachi. This proposal could form the basis for future negotiations and ultimately a contract between the firm and the Client.
- 1.2 The cost for Services for subject work shall be borne by University of Karachi from its own fund.
- 1.3 **To obtain first-hand information on the Assignment and on the local conditions, firms are encouraged to pay a visit to the Client before submitting a proposal.** Firm's representative shall meet the concerned officials of University. Please ensure that these officials are intimated about the visit in advance to allow adequate time for them to make appropriate arrangements.
- 1.4 The Client shall provide available relevant project data and reports.
- 1.5 **Please note that:**
- i) The cost of preparing the proposal and of negotiating the contract, including a visit to the Client, are not reimbursable as a direct cost of the Assignment; and
  - ii) The Client is not bound to accept any of the proposals submitted.

### 2. DOCUMENTS

- 2.1 Consultants requiring a clarification of the Documents must notify the Client, in writing, not later than Five (05) days before the proposal submission date. Any request for clarification in writing, or by cable, telex or telefax shall be sent to the Client's address indicated. The Client shall respond by cable, telex or telefax to such requests and copies of the response shall be sent to all pre-qualified Consultants of K-Electric.
- 2.2 At any time before the submission of proposals, the Client may, for any reason, whether at its own initiative or in response to a clarification requested by an invited consulting firm, modify the Documents by amendment. The amendment shall be sent in writing or by cable, telex or telefax to all invited consulting firms and will be binding on them. The Client may at its discretion extend the deadline for the submission of proposals.

### **3. PREPARATION OF PROPOSAL**

3.1 Consultants are requested to submit a financial proposal. The proposal shall be written in English language.

#### **Financial Proposal**

3.2 The financial proposal should include the costs associated with the Assignment. These normally cover remuneration for staff in the field and at headquarters, per diem, housing, transportation for mobilization and demobilization, services and equipment (vehicles, office equipment furniture and supplies), printing of documents, surveys and investigations. These costs should be local costs. The financial proposal should be prepared using the formats attached. The financial proposal shall clearly state the amount of design phase and supervision phase separately.

3.3 The financial proposal shall also take into account the professional liability as provided under the relevant Contract for Engineering Services Govt. of Pakistan and cost of insurances.

3.4 **Bid Security at 2% of the bid cost in shape of call deposit/ pay order in the name of Director Finance, University of Karachi to be put in their financial proposal envelope.** This bid security will be forfeited in case the successful consultant refuse to sign the contract agreement.

### **4. SUBMISSION OF PROPOSALS**

4.1 The consultants shall submit one original financial proposal and one copy of financial proposal. The envelope shall be clearly marked, "DO NOT OPEN, EXCEPT IN PRESENCE OF THE COMMITTEE."

4.2 In the event of any discrepancy between the copies of the proposal, the original shall govern. The original and each copy of the financial proposals shall be prepared in indelible ink and shall be signed by the authorized Consultant's representative. The representative's authorization shall be confirmed by a written power of attorney accompanying the proposals. All pages of the financial proposals shall be initialed by the person or persons signing the proposal.

4.3 The proposal shall contain no inter lineation or overwriting except as necessary to correct errors made by the Consultants themselves. Any such corrections shall be initialed by the person or persons signing the proposal.

4.4 The completed financial proposals shall be delivered on or before the time and date mentioned in advertisement. The location for the submission of proposals is indicated in the advertisement.

## **5. PROPOSAL EVALUATION**

- 5.1 The proposal will be accepted using **Single Stage One Envelope Procedure** and shall be evaluated using **Least Cost Selection Method of SPPRA Rules**.

## **6. NEGOTIATION**

- 6.1 Prior to the expiration of proposal validity (90 days) , the Client shall notify the successful Consultant that submitted the least cost proposal in writing, by registered letter, cable telex or facsimile and invite it to negotiate the Contract.
- 6.2 Negotiations normally take from two to five days. The aim is to reach agreement on all points and initial a draft contract by the conclusion of negotiations.
- 6.3 The negotiations shall be concluded with a review of the draft form of the contract. The Client and the Consultants shall finalize the contract to conclude negotiations. If negotiations fail, the Client shall invite the Consultants that submitted the second lowest bid to Contract negotiations. The procedure will continue with the third in case the negotiation process is not successful with the second lowest consultant.

## **7. AWARD OF CONTRACT**

- 7.1 The successful consultant shall be informed through LOA for furnishing performance security equal to 10 % of the contract price in the form of insurance guarantee issued by the insurance company having at least AA rating from PACRA/JCR in favour of the client valid upto completion of services. The contract shall be awarded after successful negotiations with the selected Consultants and approved by the competent authority. Upon successful completion of negotiations/initialing of the draft contract, the Client shall promptly inform the other Consultants that their proposals have not been selected.

***COMMENTS/SUGGESTIONS OF CONSULTANT***

[Provide here comments and suggestions on the Terms of Reference that could improve the quality/ effectiveness of the Assignment; and on requirements for facilities, which are provided by the Client.

**A. On the Terms of Reference (TOR)**

1.

2.

3.

4.

**Etc.**

**B. On the Facilities (data & services to be provided by the Client as indicated in the TOR):**

1.

2.

3.

4.

**Etc.**

**FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED KEY STAFF**

1. Proposed Position: \_\_\_\_\_

2. Name of Firm: \_\_\_\_\_

3. Name of Staff: \_\_\_\_\_

4. Profession: \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_

6. Years with Firm: \_\_\_\_\_

7. Nationality: \_\_\_\_\_

8. Membership in Professional Societies: \_\_\_\_\_

(Membership of PEC is Mandatory)

9. Detailed Tasks Assigned on the Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Key Qualifications:

[Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignments and give dates and locations. Use up to one page].

11. Education:

[Summarize college/university and other specialized education of staff member, giving names of institutions, dates attended and degrees obtained.]

12. Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, title of positions held and location of assignments. For experience in last ten years, also give types of activities performed and client references, where appropriate].

13. Languages:-

[Indicate proficiency in speaking, reading and writing of each language: excellent, good, fair, or poor].

14. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these bio-data correctly describe myself, my qualifications and my experience

\_\_\_\_\_  
Signature of Staff Member

Date: \_\_\_\_\_  
Day/Month/Year

or:

\_\_\_\_\_  
Authorized official from the firm

**Form 3*****WORK PLAN/ACTIVITY SCHEDULE***

Items of Work/Activities	Monthly Programme from date of assignment (in the form of a Bar Chart)														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

**Form 4*****Completion and Submission of Reports***

Reports	Date
1. Inception Report	
2. Interim Progress Report(s) - Monthly - Quarterly - Yearly	
3. Draft Completion Report	
4. Final Completion Report	

## FINANCIAL PROPOSAL

Financial Proposal shall be submitted in Lumpsum with Phase wise Schedule of Payment as per follows;

### Proposed Format for Financial Proposal

Sr. No.	DESCRIPTION OF WORK	Fee in Rs.
<b>Design Phase</b>		
1.	Survey & Preliminary Design	
2.	Preparation of Design Book [Load Assessment, load Flow Study, Electrical Drawings, Scheme Design & Material Requirement (BOM) etc.] as per K-Electric SOP & standards including approval of scheme and issuance of estimate from K-Electric for installation of individual meter at each residential unit.	
3.	Preparation of Engineering Estimate, B.O.Q, Tender Documents for Contractors/Vendor etc.	
4.	Evaluation of bids, recommendation for award of contract and Issuance of Working Drawings to successful bidder	
<b>Supervision Phase</b>		
5.	Detailed Supervision on work done basis (as per site)	
<b>Total (Design &amp; Supervision Phases)</b>		

Proposed Fee in Words:-

Rupees \_\_\_\_\_  
\_\_\_\_\_

## REPORTING REQUIREMENTS

[List format, frequency, and contents of reports; persons to receive them; dates of submission and the number of copies of each submittal etc. If no reports are to be submitted, state here "Not applicable".]

S. No.	Description	Copies
<b>Planning &amp; Designing Phase</b>		
1	Inception Report	02
2	Complete Report on Survey/ Topography/Road/sector wise of Existing & Proposed route	02
3	Preliminary / Schematic Design	02
4	Detailed Design/Design Book	02
5	Tender Documents	02+ Copies as per number of Contractors/Vendors
6	Bid Evaluation Report	02
7	Execution/Working Drawings	
	a) Client	01
	b) Contractor/Vendor	02
<b>Execution Supervision Phase</b>		
9	Monthly Progress Report as mentioned above	02
10	Project Completion Report	02